



**TOWN COUNCIL
WATERTOWN, CONNECTICUT
MONDAY, AUGUST 18, 2025
REGULAR MEETING – 7:00 P.M.**

AGENDA

**WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795**

1. Call Meeting to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Participation.

The Town Council invites the public to speak under public participation. Please complete and provide a *Watertown Town Council Public Participation* Form if you wish to speak at the meeting. Copies are available on the Town's website or at the meeting. There is a time limit of three minutes per speaker.

5. Minutes.
 - a. Regular Meeting, July 21, 2025
 - b. Special Meeting, August 4, 2025
6. Chairman's Report
 - a. Correspondence
 1. J. Pawlak, re: speed cameras request-referred to Police Commission for recommendation.
7. Staff Reports.
 - a. Town Manager
 - b. Finance Director
8. Subcommittees.
 - a. Public Works

9. New Business.

- a. Consider a resolution authorizing a bid waiver for the Water and Sewer Authority for the purchase of a sole source provider of a Grundfos vertical turbine pump from Carlsen Systems for the Bunker Hill Pump Station.
- b. Consider authorizing an appropriation in the amount of \$2,500 from the General Fund for Fiscal Year 2025-2026 to the Police Law Enforcement Equipment Account 010.50572.021.0000.9010. Funds received from a donation from the estate of David Kauffman.
- c. Consider authorizing an appropriation in the amount of \$4,584.66 from the General Fund for Fiscal Year 2024-2025 to Police Overtime line item-010.50130.020.0000.9010. Funds received from the State of Connecticut for DUI Enforcement.
- d. Consider an appropriation from the General Fund in the amount of \$49,000 to be placed in the Fire Department Vehicle Replacement Account 102.50551.126.3246.9102. Funds received from the sale to Woonsocket Rhode Island Fire Department of Ladder 2.
- e. Consider authorizing the Town Manager to execute an agreement with the State of Connecticut for the sale of two parcels of land for the Steele Brook Greenway Multi-Use Pathway subject to Planning and Zoning CGS § 8-24 approval:
 1. Project No.153-125-001(Taking Area: 29,682 Square Feet – 61 Echo Lake Rd. - \$46,000)
 2. Project No. 153-125-005 (Taking Area: Approx. 7,556 Square Feet – 1367 Main St. - \$4,250)
- f. Consider a resolution authorizing the transfer of funds between line items for FY 2024-2025.
- g. Consider a resolution authorizing the payment of tax refunds.

10. Adjournment.

**THIS MEETING WILL BE AN IN-PERSON MEETING AND WILL ALSO BE AVAILABLE
VIA ZOOM IN LISTEN ONLY MODE**

**A LINK WILL BE POSTED ON THE DAY OF THE MEETING
PLEASE SEE WWW.WATERTOWNCT.ORG UNDER THE CALENDAR OF MEETINGS**



RESOLUTION

WHEREAS, Town Council approval is required for waiving the bid process and awarding to the Sole Source provider Carlsen Systems of Grundfos Municipal Vertical Turbine Pump Distributor for the Connecticut region; and

WHEREAS, Water and Sewer Authority Board had Approved a Bid Waiver / Sole Source of a Grundfos CRN 95-3-1 Vertical Turbine Pump, various equipment, materials, and supplies at its August 13th, 2025, Special Meeting for the replacement of the existing failing 1950 circa 50Hp Split Case Pump at the Bunker Hill Water Pumping Station; and

WHEREAS, Town Council authorization is required for any purchase exceeding \$25,000 that has not been independently bid by the Town's Purchasing Agent; and

NOW THEREFORE BE IT RESOLVED, that the Town Council authorizes a Bid Waiver / Sole Source procurement for a Grundfos CRN 95-3-1 Vertical Turbine Pump, various equipment, materials, and supplies from Carlsen Systems to be supplied to the Water and Sewer Authority and Town.

Dated at Watertown, Connecticut, 18th day of August, 2025.

Mary Ann Rosa
Watertown Town Council

At a Town Council meeting held on, August 18, 2025, the foregoing resolution was moved for adoption by Councilman / Councilwoman _____.
The motion was supported by Councilman / Councilwoman _____.

Resolution was declared adopted.

Susan King, Clerk
Watertown Town Council



**TOWN OF WATERTOWN
WATER AND SEWER AUTHORITY
747 French Street
Oakville, Connecticut 06779-1099
Main Office (860) 945-5299**

To: Mark Raimo, Town Manager
From: David McMahon, Superintendent, Water and Sewer Authority *DM*
Date: 08-14-2025
Re: Bid Waiver / Sole Source Request

Please add the following Bid Waiver / Sole Source request to the next Town Council's meeting agenda for their consideration to approve:

Approve: Bid Waiver / Sole Source Request

This Bid Waiver / Sole Source Request was Approved at the Special meeting held on 08-13-2025 by the Watertown Water and Sewer Authority Board for the replacement of the Water Pump #1 at Bunker Hill Water Pump Station.

The existing 50Hp split-case pump #1 was damaged due to a failed check valve with additional repairs being required. Due to the potential higher cost of repair, I have chosen to replace it with a more efficient Grundfos Vertical Turbine Pump. The pump was installed in 1950 circa and the emergency repairs done so far at approximately \$4,300 to get it back online quickly was not successful. Our vendor who provided the initial repair determined that there is further damage that could potentially require an additional \$3,500-\$5,000.00, but unknown until the pump is taken apart, then shipped to their shop and inspected.

Respectfully,
David McMahon



Grundfos Water Utility, Inc
902 Koomey Road
Brookshire, TX 77423

August 07, 2025

Carlsen Systems, LLC
41 Crossroads Plz. #107
West Hartford, CT 06117

To whom it may concern:

Carlsen Systems, LLC is the sole Authorized Distributor in the Water Utility/Municipal* market for Grundfos Water Utility which includes Paco and Grundfos Clean Water Product Brands in the following areas:

The Entire States of CT, RI, MA, VT, NH, ME

Please feel free to contact me with any questions.

Sincerely,

Michael Ciacciarella
Northeast District Sales Manager

*Water Utility Municipal

Includes pumps for publicly or privately-owned utilities for processing water for distribution to greater than 15 connections residential home connections; processing water for pre-use treatment or desalinization; processing water for pollution control, including secondary and tertiary treatment. Includes water treatment and/or pumping plant buildings. Includes pumps for federal, state, county or city government; and publicly or privately-owned utilities for raw water supply. Includes pumps for water intake, water treatment, water distribution, water transport for surface water runoff, wastewater for all public and privately-owned utilities.

August 1, 2025

Dave McMahon
Watertown Water & Sewer Dept.

RE: Bunker Hill Pump Station
Quote: 2508-6120

Carlsen Systems, LLC is pleased to offer the following quote:

One (1) Grundfos Model CRN 95-3-1 vertical multistage pump

- 3 stage
- Factory testing (non-witnessed)
 - Performance test, HI Grade 3B
- 4" ANSI Class 150 suction and discharge flanges
- 316 SS wetted parts
- EPDM elastomers
- NSF certification
- 50 HP, 3600 RPM, TEFC Motor, 230/460/3/60, premium efficiency, inverter duty
- 24 month warranty from startup, not to exceed 30 months from shipment
- Cool Blue Inductive Absorbers (1 Set) – Alternative to motor shaft grounding ring

Startup and field testing

- Field performance testing
- Field vibration testing

Freight

TOTAL PRICE: \$ 28,120.00

Lead Times:

- Submittals: 1 week
- Estimated delivery after receipt of approved submittals: To follow. We are waiting for Grundfos to confirm expedited lead time, if available.

Notes:

- In order to reduce lead time, we are quoting a standard motor that does not include 1) motor thermostats or 2) Aegis grounding ring. Cool Blue inductive absorbers included above are an alternative to the Aegis grounding ring. Cool Blue inductive absorbers will protect the motor bearings from shaft currents resulting from VFD operation.
- Price does not include sales tax.
- Anchor bolts by others.
- Installation and wiring by others.

This proposal is valid for sixty (60) days. If you have any questions, please do not hesitate to call.

Yours sincerely,

Mike Hoover
Carlsen Systems, LLC
(860) 944-6453
mhoover@carlsensystems.com



WATERTOWN POLICE
195 FRENCH S
WATERTOWN,
860-945-52

Town Council
Agenda: August 18, 2025
Agenda: 9b



Joshua N. Bernegger
Chief of Police

Renee Dominguez
Deputy Chief

TO: Maria Guerrero, Finance Director
FROM: Chief Joshua Bernegger (JB) HRI
CC: Megan Guiliano, Lisa Zambero, Lisa Cattaneo
DATE: July 28, 2025
SUBJECT: Appropriation of Funds

I respectfully request the sum of \$2,500, which was bequeathed to us from the estate of David Kauffman, be appropriated into our Law Enforcement Equipment account number, 010-50572-021-0000-9010.



WATERTOWN POLICE

195 FRENCH ST
WATERTOWN, CT
860-945-5200

Town Council

Agenda: August 18, 2025

Agenda: 9c

FY24/25



Joshua N. Bernegger
Chief of Police

Renee Dominguez
Deputy Chief

TO: Maria Guerrero, Finance Director
FROM: Chief Joshua Bernegger
CC: Megan Guiliano, Lisa Cattaneo, Lisa Zambero
DATE: July 28, 2025
SUBJECT: Reimbursement Received by the Finance Department

The following reimbursement was received from the Connecticut Department of Transportation by the finance department on July 26, 2025, for expenditures from the police department's overtime account during last fiscal year.

DUI Enforcement Program- \$4,584.66

Please appropriate the aforementioned amount of \$4,584.66 to the police department overtime account 010-50130-020-0000-9010 for last fiscal year.

Thank you.



TOWN OF WATERTOWN



FIRE DEPA
935 MAIN
WATERTOWN, CONNE

Town Council
Agenda: August 18, 2025

(860) 94

Agenda: 9d

FAX-(860)-945-5223

DAVID BROMLEY
Chief

JAMES DEMAREST, JR
Deputy Chief

Management Memo

To: Maria Guerrero, Finance Director

Megan Guiliano, Assistant Finance Director

From: Chief David Bromley

Cc: Lisa Cattaneo

Date: August 13, 2025

Subject: Funds received for the sale of Ladder 2

A payment of \$50,000.00 has been received by the finance department for sale of Ladder 2 to the Woonsocket RI Fire Department on July 23, 2025. These funds are needed to cover the purchase of New Ladder 2, which is due to arrive in Watertown September 2025.

Please appropriate the amount of \$49,000.00 of the funds received from the Town of Woonsocket RI, to the Vehicle Replacement Trust Fund account 102-50551-126-3246-9102.

Respectfully,

David Bromley, Chief

Watertown Fire Department

August 6, 2025

CERTIFIED MAIL

Mr. Mark A. Raimo
Town Manager
Watertown Town Hall
61 Echo Lake Road
Watertown, CT 06795

Town Council
Agenda: August 18, 2025
Agenda: 9e

Dear Mr. Raimo:

Subject: File No.: 153-125-005
Owner(s): Town of Watertown
Town: Watertown

The State of Connecticut Department of Transportation (Department) is now acquiring property for Steele Brook Greenway Multi-Use Pathway. In connection therewith, we enclose our map dated February 2025, detailing the proposed acquisition.

The State's offer, as evidenced by the enclosed offer letter, is \$4,250.00. This offer is based upon an appraisal as prepared by a licensed real estate appraiser. A copy of the State's appraisal will be made available upon request.

As is standard of real estate acquisitions of this type, the conveyance of "good and sufficient title" is required from the owners of record. Should the Department's title examination of your property reflect encumbrances that prohibit the transfer of adequate title, your assistance will be required. In this regard, a copy of our title report cover page is enclosed for your review and comment.

If the offer is acceptable, please execute the enclosed acceptance agreement and W-9 form and return them to my attention. Kindly include a resolution or other documentation indicating the person(s) authorized to sign on behalf of Town of Watertown. Oral representations or promises made during the negotiation process are not binding on the Department.

I am available to meet with you to review the offer, the construction plans, and answer any questions you may have. Please contact me directly at (860)-594-2416 or email me at kenneth.decker@ct.gov by August 15, 2025.

Very truly yours,



Kenneth Decker
Acquisition/Relocation Section
Division of Rights of Way

Enclosures



OWNER: Town of Watertown

PROPERTY FILE NO. 153-125-005

ADDRESS: 1367 Main Street

TOWN: Watertown

Pursuant to Connecticut General Statute(s) and as required for Steele Brook Greenway Multi-Use Pathway, the Commissioner of Transportation finds it necessary to acquire from you the following property right as described on the attached map; as dated February 2025.

Compensation payable to you for the proposed acquisition and all legal damages to any remainder is as follows:

Value of land to be acquired:	\$ 4,307.00
Total Compensation	\$ 4,250.00 (Rounded)

Building, structure and other improvements: N/A

Tenant owned improvements not covered in offer: N/A

The above represents an offer of just compensation for the property rights as developed by the Division of Rights of Way. Should you wish to accept this offer, please review and execute page two of this offer letter.

If you have any questions regarding this matter, please contact Kenneth Decker at the telephone number or address shown below.

Very truly yours,

Christina L. Smith
 Transportation Principal Property Agent
 Acquisition/Relocation Section
 Division of Rights of Way
 Bureau of Engineering and Construction

Attachment: Taking Map

LAND APPRAISAL REPORT

PARTIAL ACQUISITION

FOR THE
STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
BUREAU OF ENGINEERING AND CONSTRUCTION

Appraisal Firm Name: Department of Transportation
Appraiser's Name: Jonathan P. Kloss, Staff Appraiser
Address: 2800 Berlin Turnpike
Newington, CT 06131-7546
Telephone Number: (860) 594-2448

Project and Serial Number: 153-125-005
Federal Aid Project Number: PEDS(245)
Identity of Project: Steele Brook Greenway Multi-Use Pathway
Classification of Property Being Appraised: Residential (R-10)
Type of Taking

Total:	-
Partial:	X (Taking Area = 7,556± Sq. Ft.)
Easement:	-
Other:	-

Property Owner: Town of Watertown
Acquisition Property Address: 1367 Main Street (Map/Block/Lot: 122/83/PC)
Watertown, CT 06795
Property Owner's Address: 61 Echo Lake Road
Watertown, CT 06795
**Date Property Owner Advised
of Inspection:** April 21, 2025

Effective Date of Appraisal: May 29, 2025
Total Damages / Payment: \$4,250

August 6, 2025

CERTIFIED MAIL

Mr. Mark A. Raimo
Town Manager
Watertown Town Hall
61 Echo Lake Road
Watertown, CT 06795

Dear Mr. Raimo:

Subject: File No.: 153-125-001
Owner(s): Town of Watertown
Town: Watertown

The State of Connecticut Department of Transportation (Department) is now acquiring property for Steele Brook Greenway Multi-Use Pathway. In connection therewith, we enclose our map dated February 2025, detailing the total acquisition of the subject property.

The State's offer, as evidenced by the enclosed offer letter, is \$46,000.00. This offer is based upon an appraisal as prepared by a licensed real estate appraiser. A copy of the State's appraisal will be made available upon request.

As is standard of real estate acquisitions of this type, the conveyance of "good and sufficient title" is required from the owners of record. Should the Department's title examination of your property reflect encumbrances that prohibit the transfer of adequate title, your assistance will be required. In this regard, a copy of our title report cover page is enclosed for your review and comment.

If the offer is acceptable, please execute the enclosed acceptance agreement and W-9 form and return them to my attention. Kindly include a resolution or other documentation indicating the person(s) authorized to sign on behalf of Town of Watertown. Oral representations or promises made during the negotiation process are not binding on the Department.

I am available to meet with you to review the offer, the construction plans, and answer any questions you may have. Please contact me directly at (860)-594-2416 or email me at kenneth.decker@ct.gov by August 15, 2025.

Very truly yours,



Kenneth Decker
Acquisition/Relocation Section
Division of Rights of Way

Enclosures

OWNER: Town of Watertown

PROPERTY FILE NO. 153-125-001

ADDRESS: French Street (M/B/L: 111A/83/4 & 4A)

TOWN: Watertown

Pursuant to Connecticut General Statute(s) and as required for Steele Brook Greenway Multi-Use Pathway, the Commissioner of Transportation finds it necessary to acquire from you the following property right as described on the attached map; as dated February 2025.

Compensation payable to you for the proposed acquisition and all legal damages to any remainder is as follows:

All real property and improvements thereon:	\$ 46,007.00
Total Compensation	\$ 46,000.00 (Rounded)

Building, structure and other improvements: ALL

Tenant owned improvements not covered in offer: N/A

The above represents an offer of just compensation for the property rights as developed by the Division of Rights of Way. Should you wish to accept this offer, please review and execute page two of this offer letter.

If you have any questions regarding this matter, please contact Kenneth Decker at the telephone number or address shown below.

Very truly yours,



Christina L. Smith
Transportation Principal Property Agent
Acquisition/Relocation Section
Division of Rights of Way
Bureau of Engineering and Construction

Attachment: Taking Map

LAND APPRAISAL REPORT

TOTAL ACQUISITION

FOR THE
STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
BUREAU OF ENGINEERING AND CONSTRUCTION

Appraisal Firm Name: Department of Transportation
Appraiser's Name: Jonathan P. Kloss, Staff Appraiser
Address: 2800 Berlin Turnpike
Newington, CT 06131-7546
Telephone Number: (860) 594-2448

Project and Serial Number: 153-125-001
Federal Aid Project Number: PEDS(245)
Identity of Project: Steele Brook Greenway Multi-Use Pathway
Classification of Property Being Appraised: Commercial (B-C) & Industrial (I-G20)
Type of Taking **Total:** X (Taking Area = 29,682± Square Feet)
 Partial: -
 Easement: -
 Other: -

Property Owner: Town of Watertown
Acquisition Property Address: French Street (Map/Block/Lot: 111A/83/4 & 4A)
Watertown, CT 06795
Property Owner's Address: 61 Echo Lake Road
Watertown, CT 06795
**Date Property Owner Advised
of Inspection:** April 21, 2025

Effective Date of Appraisal: May 29, 2025
Total Damages / Payment: \$46,000

NOTES:

- THIS SURVEY AND MAP HAS BEEN PREPARED IN ACCORDANCE WITH SECTIONS 20-300B-1 THRU 20-300B-20 OF THE REGULATIONS OF CONNECTICUT STATE AGENCIES - "MINIMUM STANDARDS FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT" AS ENDORSED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. IT IS A COMPILATION PLAN AND IS INTENDED TO BE USED TO DEPICT THE LIMITS OF ACQUISITION FOR THE PROJECT REFERENCED HEREON. THE FEATURES DEPICTED HEREON ARE THE RESULT OF FIELD LOCATION SURVEYS AND OTHER SOURCES. THE STREET LINES AND THE PROPERTY LINES DEPICTED CONFORM TO CLASS D ACCURACY. THEY HAVE BEEN COMPILED FROM VARIOUS SOURCES AND ARE NOT TO BE CONSTRUED AS BEING OBTAINED AS THE RESULT OF A FIELD SURVEY, NOR DO THEY REPRESENT A PROPERTY/BOUNDARY OPINION.
- NORTH IS BASED UPON THE CONNECTICUT COORDINATE SYSTEM (NAD 1983), ESTABLISHED WITH G.P.S.
- REFERENCE IS HEREBY MADE TO THE FOLLOWING MAPS:
A. CONSTRUCTION PLANS ENTITLED:
STEELE BROOK GREENWAY MULTI-USE PATHWAY - STATE PROJECT NO. 153-125

N/F
ICE HOUSE PARTNERS LLC.
62 FRENCH STREET

TOWN OF WATERTOWN
TAKING AREA = 29,682 +/- S.F.

N/F
TWELVE POINTS LIVING TRUST
84 FRENCH STREET

N/F
G&B LAND DEVELOPMENT LLC

PC: 12+95.24
N 778766.53
E 901034.03

$\Delta=2^{\circ}51'01"$
R=200.00'
L=9.95'
T=4.98'

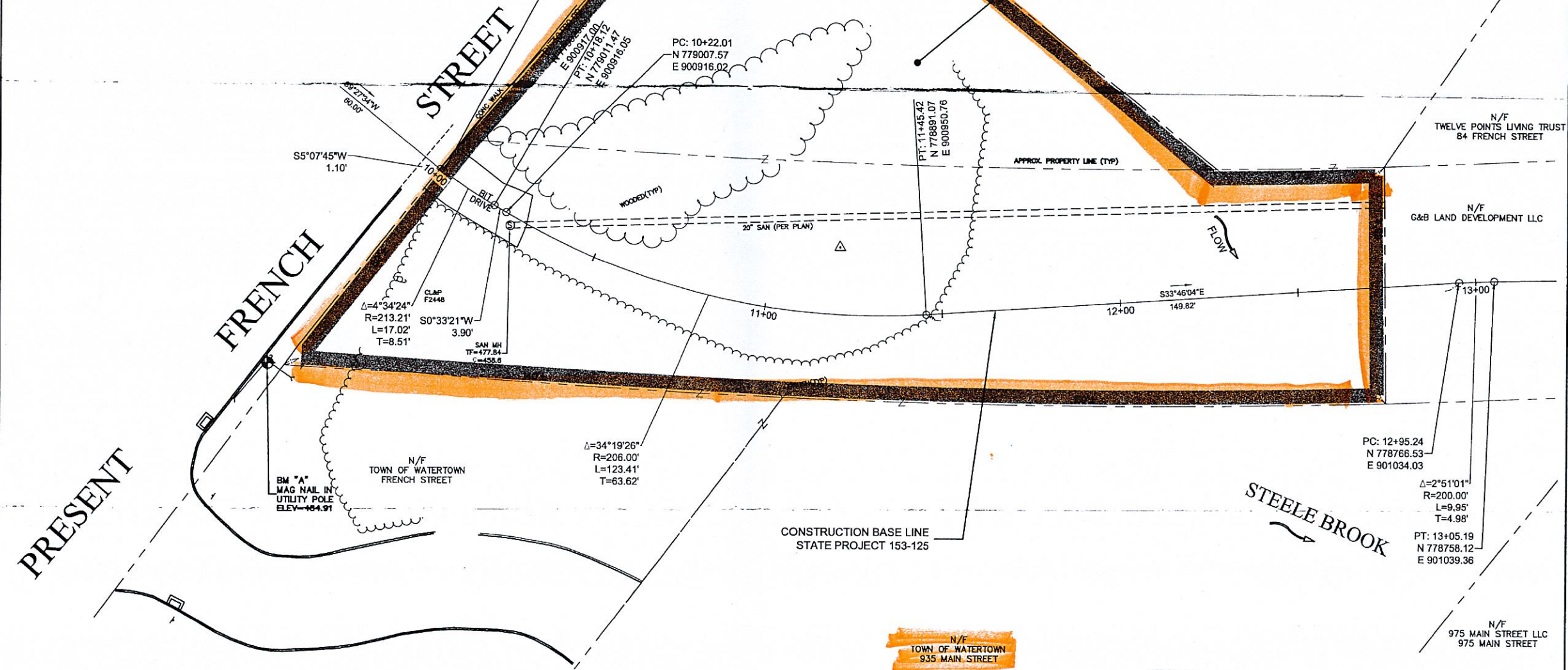
PT: 13+05.19
N 778758.12
E 901039.36

N/F
975 MAIN STREET LLC
975 MAIN STREET

N/F
TOWN OF WATERTOWN
935 MAIN STREET

Firehouse
Co#1

PEDS(245)



SUBJECT TO AN EASEMENT IN FAVOR OF
CL&P DBA EVERSOURCE ENERGY
VOL.84 P.370

SUBJECT TO RIGHTS IN FAVOR OF
PENN CENTRAL CORP
VOL.319 P.41



TO MY KNOWLEDGE AND BELIEF, THIS MAP IS
SUBSTANTIALLY CORRECT AS NOTED HEREON.

VOID WITHOUT LIVE SIGNATURE AND EMBOSSED SEAL

DATE	REVISION	REQ. BY

TOWN NO. 153
PROJECT NO. 153-125
SERIAL NO. 1
SHEET 1 OF 1
DATE

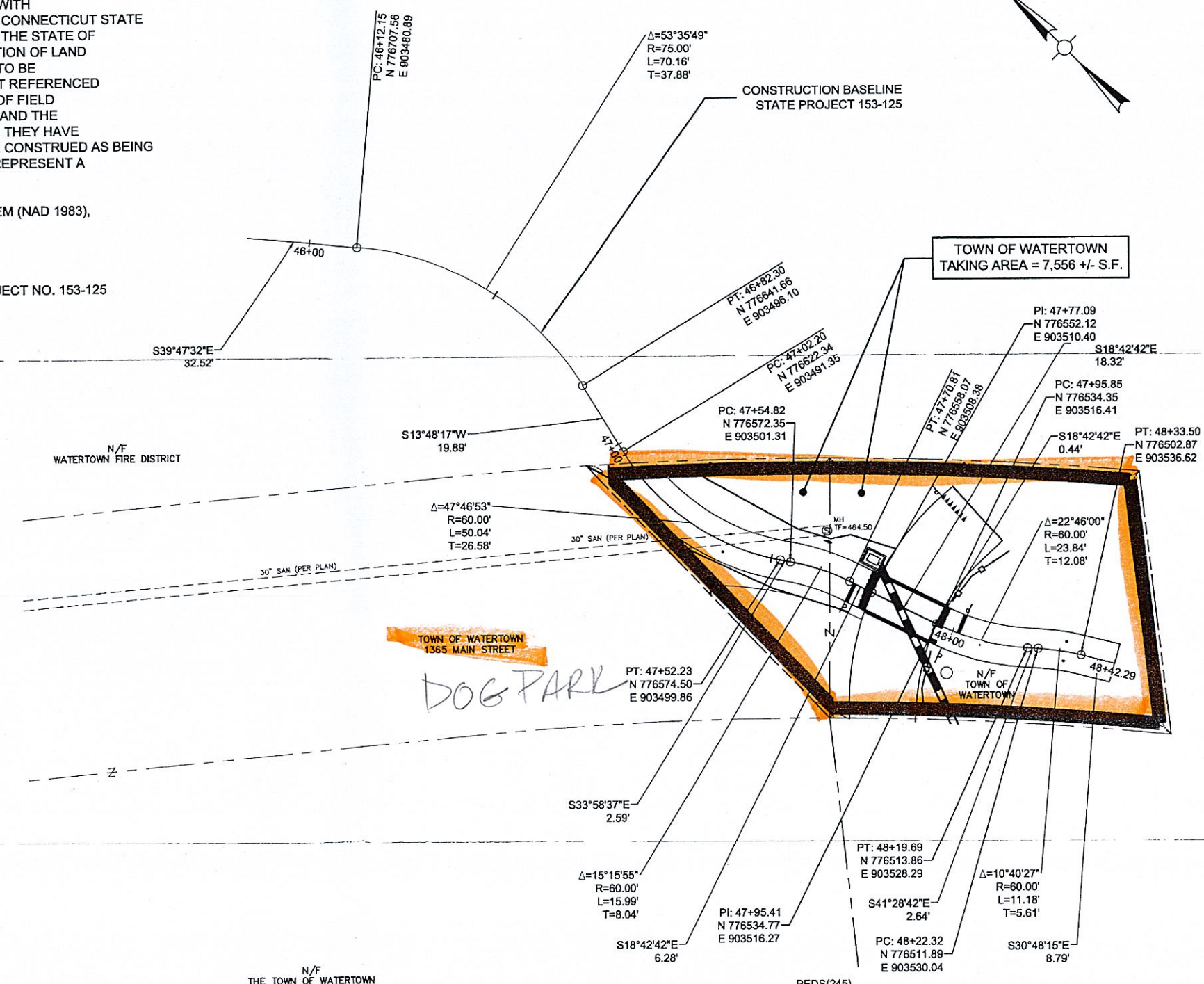
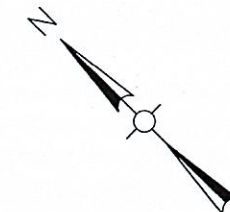
COMPILATION PLAN
TOWN OF WATERTOWN
MAP SHOWING LAND ACQUIRED FROM
TOWN OF WATERTOWN
BY
THE STATE OF CONNECTICUT
STEELE BROOK GREENWAY MULTI-USE
PATHWAY

SCALE 1" = 20' February 2025

JAMES A. FALLON, P.E.
CHIEF ENGINEER - BUREAU OF ENGINEERING AND CONSTRUCTION

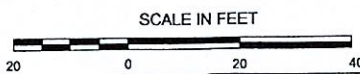
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- NORTH IS BASED UPON THE CONNECTICUT COORDINATE SYSTEM (NAD 1983), ESTABLISHED WITH G.P.S.
- REFERENCE IS HEREBY MADE TO THE FOLLOWING MAPS:
A. CONSTRUCTION PLANS ENTITLED:
STEELE BROOK GREENWAY MULTI-USE PATHWAY - STATE PROJECT NO. 153-125



SUBJECT TO AN EASEMENT IN FAVOR OF
CL&P DBA EVERSOURCE ENERGY
VOL.84 P.370

SUBJECT TO RIGHTS IN FAVOR OF
PENN CENTRAL CORP
VOL.311 P.147



TO MY KNOWLEDGE AND BELIEF, THIS MAP IS
SUBSTANTIALLY CORRECT AS NOTED HEREON.

VOID WITHOUT LIVE SIGNATURE AND EMBOSSED SEAL

DRAWN BY	WW
DATE	02/28/25
CHECKED BY	LEC
DATE	02/28/25

DATE	REVISION	REQ.BY

TOWN NO. 153
PROJECT NO. 153-125
SERIAL NO. 5 TITLE
SHEET 1 OF 1 DATE

RIGHT OF WAY SURVEY
TOWN OF WATERTOWN
MAP SHOWING LAND ACQUIRED FROM
TOWN OF WATERTOWN
BY
THE STATE OF CONNECTICUT
STEELE BROOK GREENWAY MULTI-USE
PATHWAY
SCALE 1" = 20'
February 2025
JAMES A. FALLON, P.E.
CHIEF ENGINEER - BUREAU OF ENGINEERING AND CONSTRUCTION



RESOLUTION

WHEREAS, expenses in the 2024-25 fiscal year require the transfer of funds:

NOW THEREFORE BE IT RESOLVED, by vote of the Watertown Town Council, that the following actions are taken relative to the transfer of funds attached.

Dated at Watertown, Connecticut this 18th day of Aug, 2025.

Mary Ann Rosa, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on August 18, 2025, the foregoing resolution was moved for adoption by Councilman/Councilwoman _____.
The motion was supported by Councilman/Councilwoman _____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council

WAGE & SALARY ADJUSTMENTS FOR FY 2024-2025 TO CLOSE OUT THE FISCAL YEAR		
GENERAL FUND		NO: 1
To:		
010.50110.004.0037.9010	BOOKKEEPER II	6,871.89
010.50110.004.2480.9010	PAYROLL/BOOKKEEPER	5,333.95
010.50110.007.2110.9010	ADMIN ASST	5,341.31
010.50110.011.0177.9010	ASSISTANT ZONING OFFICER	7,060.13
010.50110.015.0023.9010	ASST BUILDING OFFICIAL	13,373.10
010.50110.025.0007.0000	COMMUNICATIONS CENTER FT	75,622.23
010.50120.025.0075.0000	COMMUNICATIONS CENTER PT	9,278.49
010.50130.025.0000.9010	OVERTIME	30,731.78
010.50110.030.0034.9010	ENGINEERING TECHNICIAN I	41,464.13
010.50130.030.0000.9010	OVERTIME	6,260.92
010.50110.031.0049.0000	WORKING FOREMEN	42,268.00
010.50125.031.0000.9010	TEMPORARY SALARIES	24,575.27
010.50110.036.0050.9010	LABORER	40,778.93
010.50130.036.0000.9010	OVERTIME	11,552.18
010.50110.037.1768.9010	DIRECTOR OF RECREATION	106,793.75
010.50125.037.0051.9010	RECREATION LEADERS	27,742.33
010.50130.037.0000.9010	OVERTIME	9,841.37
010.50130.039.0000.9010	OVERTIME	9,201.38
		<u>474,091.14</u>
From:		
010.50110.004.0009.9010	IT SUPERVISOR	30,892.57
010.50120.025.0075.9010	COMMUNICATIONS CENTER PT	139,362.85
010.50110.030.0033.9010	ENGINEERING TECHNICIAN II	54,689.43
010.50110.031.0046.9010	HIGHWAY PERSONNEL	37,713.49
010.50110.031.0049.9010	WORKING FOREMEN	63,069.42
010.50125.036.0000.9010	TEMPORARY SALARIES	24,751.50
010.50125.037.0000.9010	TEMPORARY SALARIES	17,585.02
010.50110.037.0010.9010	DIRECTOR PARKS & RECREATION	106,026.86
		<u>474,091.14</u>



RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Sections *Refunds of Excess Payment*:

WHEREAS, per State Statute, the Tax Collector shall, after examination of such application, refer the same, with recommendations thereon, to the Town Council, and shall certify to the amount of refund, if any, to which the applicant is entitled.

WHEREAS, Upon receipt of such application and certification, the Town Council shall draw an order upon the Finance Department in favor of such applicant for the amount of refund so certified.

NOW THEREFORE BE IT RESOLVED that the Town Council authorizes a request that the Finance Department shall issue the payments for the certified refunds.

Dated at Watertown, Connecticut this 18th day of Aug, 2025.

Mary Ann Rosa, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on August 18, 2025, the foregoing resolution was moved for adoption by Councilman/Councilwoman _____.
The motion was supported by Councilman/Councilwoman _____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council

ACTION TAKEN BY THE TOWN COUNCIL:

At a regular meeting of the Town Council held on ___ day of ___ 2025, it was authorized to refund property taxes, interest, and fees amounting to \$_____ to the below applicants.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Reason	Tax	Int	Fees	Refund
2024-03-0050127	ACAR LEASING LTD	PO BOX 1990	FORT WORTH, TX 7	2024/1GTUUCED0RZ315585	Sec. 12-126 Tangible Property Assessed in	1,073.03	-	-	1,073.03
2023-03-0051406	BECK JONATHAN C	166 WOODRUFF AVE	WATERTOWN, CT	(2001/2C8GT64L61R138340	Sec. 12-129 Refund of Excess Payments.	5.60	-	-	5.60
2023-01-0007973	COTALITY	CENTRALIZED REFUND	COPELLE, TX 7501	1611 LITCHFIELD RD	Sec. 12-128 Refund of Tax Erroneously Co	255.33	-	-	255.33
2024-03-0056458	ELLIOTT JOHN	92 WESTVIEW DR	OAKVILLE, CT 067	:2018/5FNYF6H7XJB043978	Sec. 12-129 Refund of Excess Payments.	46.53	-	-	46.53
2024-03-0057487	FULTON TYLER D	100 HILLTOP RD	WATERTOWN, CT	(2016/1GCGTCE32G1270202	Sec. 12-128 Refund of Tax Erroneously Co	342.16	-	-	342.16
2024-03-0057609	GALLAGHER SHAUN M	166 ICE HOUSE RD	WATERTOWN, CT 067	:2004/JTHBA30G040015641	Sec. 12-129 Refund of Excess Payments -	22.26	-	-	22.26
2024-03-0057634	GALVIN MAUREEN B	57 GEORGETOWN DR	WATERTOWN, CT	(2005/4USBT33565LR71450	Sec. 12-129 Refund of Excess Payments -	129.17	-	-	129.17
2022-03-0057893	GELINAS MEGGIE E	33 BUSHNELL AVE	OAKVILLE, CT 067	:2014/1HGGT1B8XEA007831	Sec. 12-129 Refund of Excess Payments -	57.68	-	-	57.68
2024-03-0059191	HECKELMAN DAVID	51 ORIENT ST	OAKVILLE, CT 067	:2006/19UUA66256A023563	Sec. 12-129 Refund of Excess Payments -	93.58	-	-	93.58
2024-01-0003794	HORVATH JOANNA L & ALEXAND	385 SO EAGLE ST	TERRYVILLE, CT 06	122 LITCHFIELD RD	Sec. 12-129 Refund of Excess payments -	6,325.22	-	-	6,325.22
2024-03-0059789	HUTTER COLLIE L	18 PARK RD	WATERTOWN, CT	(2014/1FM5K8B81EGB71237	Sec. 12-129 Refund of Excess Payments -	265.85	-	-	265.85
2024-03-0059807	HYUNDAI LEASE TITLING TRUST	4100 WILDWOOD PKY	ATLANTA, GA 3033	2023/KM8R5DGEXPU510193	Sec. 12-129 Refund of Excess Payments -	288.08	-	-	288.08
2024-03-0059839	HYUNDAI LEASE TITLING TRUST	4100 WILDWOOD PKY	ATLANTA, GA 3033	2022/KMHC65LC3NU271807	Sec. 12-129 Refund of Excess Payments -	165.61	-	-	165.61
2024-03-0059858	HYUNDAI LEASE TITLING TRUST	4100 WILDWOOD PKY	ATLANTA, GA 3033	2022/KM8BCAE1NU134960	Sec. 12-129 Refund of Excess Payments -	195.68	-	-	195.68
2024-03-0060336	JP MORGAN CHASE BANK NA	PO BOX 901098	FORT WORTH, TX 7	2022/JF2GTAPC8N8252262	Sec. 12-129 Refund of Excess Payments -	99.19	-	-	99.19
2024-03-0060585	KEGYES ZOLTAN S	293 ARTILLERY RD	WATERTOWN, CT	(2003/JTDBE32K430238996	Sec. 12-129 Refund of Excess Payments -	13.76	-	-	13.76
2024-03-0061892	LOI ANGELO	195 NEILL DR	WATERTOWN, CT	(2013/WBAFU7C51DDU66322	Sec. 12-129 Refund of Excess Payments -	68.07	-	-	68.07
2024-03-0064654	NISSAN INFINITI LT LLC	P O BOX 650214	DALLAS, TX 75265	:2022/JN8BT3BBXNW335193	Sec. 12-129 Refund of Excess Payments -	83.99	-	-	83.99
2021-03-0065670	PETTIT JESSICA R	43 EARLE AVE	OAKVILLE, CT 067	:2008/JHMGD38688S031007	Sec. 12-129 Refund of Excess Payments -	43.33	-	-	43.33
2023-03-0066929	RAZZA CRAIG F	181 TOWN LINE HWY	WATERTOWN, CT	(2014/1G1PC5SB9E7405279	Sec. 12-129 Refund of Excess Payments -	157.45	-	-	157.45
2024-03-0066791	RAZZA CRAIG F	181 TOWN LINE HWY	WATERTOWN, CT	(2016/1C4BJWDG96L291445	Sec. 12-126 Tangible Property Assessed in	157.41	-	-	157.41
2022-03-0070535	VALENTI EMILY E	261 DALTON ST	OAKVILLE, CT 067	:2007/3WVEG71K67M120156	Sec. 12-126 Tangible Property Assessed in	46.10	-	-	46.10
TOTAL						9,935.08	-	-	9,935.08

Susan King, Clerk of the Town Council

TOWN OF WATERTOWN

DEPARTMENTAL REPORTS

The seal of the Town of Watertown, Connecticut, is a circular emblem. It features a central figure of a Native American holding a bow and arrow. The figure is set against a background of a landscape with a rising sun or moon, a tree, and a body of water. The text "TOWN OF WATERTOWN CONNECTICUT" is written around the perimeter of the seal, and the year "1780" is at the bottom. A banner at the bottom of the seal reads "Working for you".

Fire Department
Fire Marshal
Land Use/Building Services
Parks & Recreation/Senior Center/Social Services
Police Department
Public Works
Town Clerk

Prepared for the:
Monday, August 18, 2025
Town Council Meeting

Fire Dept. Monthly Town Council Reporting August 18, 2025

Incident Reponses Year to date, 07/31/2025 - 1739

Total incidents July - 261

Total medical incidents July- 182

Total fire incidents July - 79

Mutual Aid requests July- 1

Structure fires July – (0)

MVA w/ Injury July- 14

Total Vol. Membership to date - 73 There are 5 new applications for membership currently

Total members on Leave - 7 (4 Medical-2 Personal-1 Military)

Total Active Membership - 66

Total Apparatus drivers - 35

Total Vol. EMRs 16

Total Vol. EMTs 29

Total Vol. Paramedic 3

Fire Junior Corp. 1-- 1 new application received

The Fire Dept. continues to sponsor a monthly Red Cross Blood Drive at Fire HQ, next date is 8/15/2025,

The Watertown Fire Dept. continued during July to provide residents with emergency responses of 69.5 % medical calls and 30.5 % fire - misc. calls

Ladder 2 replacement is progressing well and current Ladder 2 was sold for \$50K to Woonsocket RI. 07/23/2025. The department is asking for the \$50k to be placed into the Fire Dept vehicle replacement fund, to cover the cost of new Ladder 2, not fully funded by the bond issued.

The Fire Dept. participated in 3 Public Relations parade events around the county, as well as the July Night Out on Main Street, as well as sponsoring the Annual Clambake 8/17/2025

The vehicle fleet is in good shape, 5.4 % of the FY 25-26 vehicle Maint. budget has been spent. New EMS 7 has been into service soon August 8th.

Respectfully, Chief David Bromley



KIMBERLY CALABRESE

Fire Marshal

TOWN OF WATERTOWN
FIRE MARSHAL'S OFFICE
935 MAIN STREET
WATERTOWN, CONNECTICUT 06795-2998

(860) 945-5220
FAX-(860)-945-5223



BRIAN WHITE

Deputy Fire Marshal

Watertown Fire Marshal's Office July/August 2025 Report

- Conducted ongoing inspections of businesses and residences throughout town, and preparing for school inspections next month prior to the start of the academic year.
- Continued issuing blasting permits for various projects around town.
- Recently completed hands-on fire extinguisher training for residents at three senior housing complexes.
- Continued fire investigations, including three structure fires since the last report.
- Coordinated another multi-jurisdictional food truck inspection event on a Saturday morning, allowing area food trucks to be inspected and approved for several towns in a single session.
- Met with the State Fire Marshal to review a recent fatal fire.
- FM Calabrese was invited to serve on the State Youth Fire-Setting Steering Committee, where state experts, local social services, mental health professionals, and municipal representatives collaborate on fire-setting intervention strategies. A recent meeting brought together many community members to discuss program operations, share experiences, and exchange best practices.
- Continued follow-up on hoarding concerns within the community.
- Held meetings with the Zoning Department regarding potential upcoming projects in town.
- Ongoing plan reviews in coordination with the Building Department.



Watertown Fire Marshal's Office Inspector Activity Report 07/14/2025 to 08/11/2025

Inspection Type	Count
3-Family Homes	1
Assembly (Including Liquor License)	7
Business Inspection	23
CONSULTATION - Building	2
CONSULTATION - Fire Alarm	2
CONSULTATION - Site	1
Daycare Annual Inspection	1
GROUP HOMES / BOARD & CARE	2
PLAN REVIEW - Site	1
Residential Inspection	1
Three Family	8

Total Inspections	49
Incident Investigations	0
Total Staff Training	0
Total Staff Activities	69

Activities include, Office Meetings, Burning Permit/Issues, Public Education, Residential Tank Removals, Smoke Detector Installations and additional Fire Marshal Training:



Town of Watertown, Connecticut

Land Use Administration

Watertown Municipal Center

61 Echo Lake Road

August 12, 2025

To: Mark Raimo Town Manager

From: Mark Massoud Administrator for Land Use and Building Services

RE: Department Activities July 2025

I am pleased to provide you with a summary of work activities for the Land Use Department including Planning & Zoning, and Building Services.

Both the Planning and Zoning Commission (PZC) and Conservation Commission/ Inland Wetlands Agency (CCIWA) held no meetings in July.

Administrative staff function highlights:

The two departments combined issued 153 permits generating fees to the town of \$45,601.56 and having an approximate net value of \$3,694,570.11

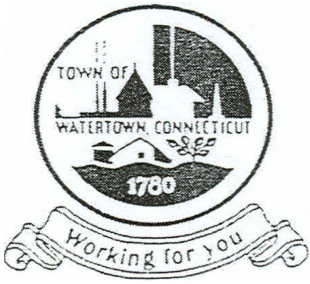
Notable projects permitted in June include:

- Approval for a Qdoba fast casual restaurant serving Mexican style cuisine, as well as an Aroma Joes coffee franchise, both located in 10 Acre Mall on Straits Turnpike in the former ION bank location.
- Approval of a new addition at 10 Dinunzio Road for Dayton Construction.
- Foundations for 9 buildings to house self-storage units at 146 Frost Bridge Road for Connecticut Self Storage
- Work continues on the 80,000 square foot building at 64 Seemar Drive for Forum Plastics.
- Development remains robust for additions to single family dwellings, inground pools and various improvements to residential dwellings and commercial buildings.

Staff continue to meet through the preapplication process with residents and developers interested in pursuing a variety of development projects in town.

Land use staff continue to work diligently to bring the online permitting system to fruition with Muncity the system vendor.

Please let me know if you require additional information.



TOWN OF WATERTOWN CONNECTICUT

Building Inspector's Office
61 Echo Lake Rd.

Watertown, Connecticut 06795

Tel: 860-945-5264

Fax: 860-945-2704

August 13, 2025

To: Mark Raimo

From: Jeffrey Biolo Building Official

RE: Department Activities July 2025

The Building Department issued 110 permits generating \$39,116.56.
The net value of the permit projects is \$2,798,970.11

Type	Count	Fees	Cost Of Construction
Addition-Alteration-Conversion	41	\$20,366.30	\$1,341,094.43
Electrical	31	\$6,455.26	\$662,624.10
HVAC	10	\$1,145.00	\$70,467.00
New Construction	3	\$5,415.00	\$359,770.00
Plumbing	6	\$780.00	\$48,195.00
Roofing	15	\$3,720.00	\$237,526.63
Siding	2	\$865.00	\$56,100.25
Swimming Pool	2	\$370.00	\$23,192.70
Total:	110	\$39,116.56	\$2,798,970.11



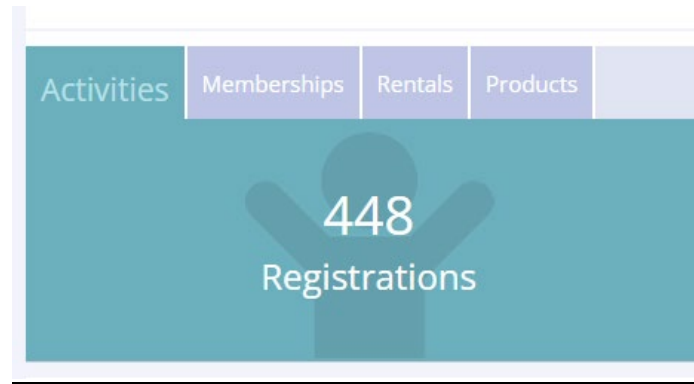
WATERTOWN, CONNECTICUT

PARKS, RECREATION, SENIOR, & SOCIAL SERVICES

61 ECHO LAKE ROAD WATERTOWN, CONNECTICUT 06795-2629
MAIN OFFICE (860) 945- 5246 FAX (860) 945- 4734



July 2025 MONTHLY REPORT



Myrec 7/01/2025-07/31/2025

Recreation and Special Events:

- Thursday, July 10th we met up with our basketball coordinators and referee. We gathered information for the upcoming season – league rules, team selection dates etc. The season will start in October.
- Saturday, July 12th – was our 1st Night Out on Main Street. It was held on Main St in Watertown with a new setup. In all, we had over 40 vendors, including food. Everyone is very receptive towards this community event. It was a great night of music by Pulse, shopping, and food. We had great attendance. Next time, we need more seating.
- Summer camps are going well. We are starting to wind down. The numbers have been great; parents and children are enjoying them all. We have 3 more weeks left.
- Crestbrook Park Pool and the Watertown High School Pool are up and running. Everyone seems to be enjoying their time at the pools.
- On July 11th, our Mini Musical Summer Camp was performed. They put on a show based on the musical Annie. It was so great to see the kids up on stage. They did a wonderful job!!
- The Fall Festival Committee met on Tuesday, July 22nd. Packets are available. Vendors are starting to send their applications in. We came up with a budget plan. Now we are finalizing all the entertainment.
- The Watertown Farmers Market ran every Wednesday in July. It's held at Veterans' Memorial Park from 4 pm to 8 pm and has been busy. The farmers seem pleased with the new location and time slots around the summer concerts.

- Every Wednesday in July we run our Summer Poker Run. This popular event is held at Veterans' Memorial Park. Runners have the chance to run either a 5K, 3K, or 1K. We reached a record number of participants at over 70.
- The P&R Department hosts our Summer Concert at Veterans' Memorial Park Pavilion every Wednesday night. A great night of music and food! This event generated significant community support and patron attendance. We have approximately over 350 each week.
- Saturday, July 25th – this was our 1st Summer Family Movie Night under the stars. It was held at Veterans' Memorial Park pavilion. In all, we had about 100 people in attendance. Everyone was very receptive towards this community event. The Goonies was a great movie and the food truck we had added a special touch.

Crestbrook Park:

- The service road to the upper parking lots (think Gazebo, Maintenance Garage, Proshop, The Sunset Grille, Swimming Pool, and Tennis Courts) was damaged during the August 18, 2024, storm. This repair was the second of two phases needed to repair the unprecedented damage. Thank you to all the visitors for their patience and cooperation, and to the staff for working around and with the projects



Storm Damage Repair.

Special thanks to Public Works for their assistance with this project!

Social Services:

- Knight of Columbus Food Drive-hosted at Stop & Shop, the event was a great success, collecting a full truckload of food for the Food Bank
- Renter Rebate Programs-Continued processing applications to assist eligible residents
- Monetary Donations-We are grateful for the many generous contributions this month including:
 - \$200 from Water-Oak Women's Inc
 - \$400 from Greater Waterbury Chamber of Commerce Foundation
 - \$121 from Stop & Shop Bloomin' for Good
 - \$500 from T&J Rescue Enterprises
- Back-to-School Supplies-with the help of local churches, we gathered school supplies for New Beginnings clients to ensure students start the year prepared

Parks:

- A big shout-out to the park's crew for tending to multiple parks and facilities, no matter what the weather!



A Pro Z 972SDL 38.5HP KAW FX 1000 EFI and a SUPER Z HD – 38.5HP KAWASAKI 1000 EFI/60” with BAGGER and MOWER DECK were delivered to the park’s division on July 7, 2025.

Senior Center:

- (13) New FASC Members came on board between July 18, 2025 and August 13, 2025.
- (34) Seniors attended **Elvis** on July 18, 2025.
- (6) Seniors attended **Jewelry Making Part II** on July 21, 2025.
- (17) Seniors attended the **Overview of Medicare and WCAA Services** on July 22, 2025.
- (49) Seniors attended the 1st **Annual Luau Party** on July 25, 2025.
- (25) Seniors attended the **Brass City Mobile Farmer’s Market** located at FASC on July 30, 2025. Seniors were able to purchase fresh vegetables, fruits and other farmstand items.
- (17) Seniors attended a Bus Trip to Goshen for the Blueberry Festival at the Church of Christ Congregational on August 2, 2025.
- The FASC Book Club continues to meet the fourth Tuesday of the month. The Book Club discussed, **“West with Giraffes”** by Lynda Rutledge on July 22. On August, the Book Club, will discuss, **“Tom Lake”** by Ann Patchett.
- (20) Seniors attended **Milk Shake Monday** on August 4, 2025.
- (20) Seniors attended our **Seward Johnson Presentation** /Bus Trip/Lunch provided on August 8, 2025.
- (21) Senior Entertainment at the Aqua Turf Club for Dinner and show to see **“Song Dance & Romance”** on August 12.
- Social Service matters continue to increase each month.

Remaining Planned Special Activities for August:

- **August 19 Casey-O'Neil Presentation**
- **August 26 Lowering Electric Bill Presentation**
- **August 29 Picnic in the Park at Veterans Memorial Park**



WATERTOWN POLICE DEPARTMENT
195 FRENCH STREET
WATERTOWN, CT 06795
860-945-5200



Joshua N. Bernegger
Chief of Police

Renee Dominguez
Deputy Chief

TO: Town Manager Mark Raimo
Watertown Town Council
Watertown Police Commission

FROM: Joshua Bernegger, Chief of Police

DATE: 13 August 2025

RE: August 2025 Chief's Report

- 1) The Watertown Police Department's sworn ranks are fully staffed with 42 members.
- 2) Dispatch has one full-time vacancy. Applications have closed, and candidate interviews are in progress.
- 3) The Assistant Animal Control position remains vacant. 3 candidates were given conditional offers, all of which denied the offer and withdrew from the process. A fourth offer has been extended and accepted, and a pre-employment background check is underway.
- 4) The Town of Watertown Radio Communications Upgrade Project continues as scheduled. The target date for completion is November, 2026.
- 5) The police department has received two additional speed radar signs from the State of Connecticut, bringing our total number of speed radar signs to 7. Four of our existing signs are currently installed at the following locations: French Street, Middlebury Road, Guernseytown Road, and Davis Street.
- 6) The Central Naugatuck Valley Regional Police Unit compact, of which Watertown is a participant, has received a \$1.1M 100% reimbursable grant to replace the region's command vehicle. Delivery is expected in about 12 months. The Borough of Naugatuck is taking on the role of fiduciary, and American Medical Response has graciously offered their building in Waterbury to house the vehicle.
- 7) Budgeted improvements to the Police Department's gun range on Old Baird Road are underway. Electrical service is being hooked up to the range building, and a patio and roof are being constructed.
- 8) Five additional REKOR license plate reading camera have been purchased with ARPA Crime Suppression funds and installed around town.



TOWN OF WATERTOWN CONNECTICUT

Town of Watertown
Public Works Department
Watertown Town Hall
61 Echo Lake Road
Watertown, CT 06795
(860) 945-5240
Fax (860) 945-2707
www.watertownct.org

To: Mark A. Raimo, Town Manager

Date: 7 AUG 2025

From: Jerry Lukowski, Director of Public Works

Re: **DPW AUG 2025** - Monthly Update to Town Manager

Projects

- FEMA – 18AUG2024 Storm – Positive Movement 7 Projects – Working Golf Course and Detention Basins
- RRFB – K5 Corp Awarded Contract – Project Started
- Main St – T&B/FHI Studios/SLR – 35% Design submitted to the DOT and Watertown for review
- Steele Brook Greenway – 100% Design – going to bid documents and bid early fall – funding is next
- ADA Sidewalk – Meeting w/ DOT D4, Newington DOT and NVOCG to develop a way forward
- Highway Garage - \$602K – 80/20% Grant – Roof completed, office walls and windows started
- Parks Pipe Repair – 48” Pipe on left side of road underway and replaced 18” drainage culvert under the road
- Detention Basin (DB) – Completed 8 w/ Highways and currently evaluating bids for another 15
- EV Charging Stations – 7 Dual Head (14 Heads) at 4 Locations – Awarded Bid – Installation underway 80% Complete

Pavement

- Town Bonding – Limited Bonding Left for CY 25 Estimated at \$800K – Requested \$10M in Bonding
- Focus Chip Seal for Preservation and Wilson St Paving/Drainage we rcd Eversource Gas Funding for a portion
- Bid Waiver (Approved by PW Sub and TC) for “Hot in Place” for Linkfield, Bassett Western, Nova Scotia North and Chimney
- Large number of Potholes across Town – We need funding to continue our paving operation and reduce the # of potholes
- Highways repaired the 26 year Paving Box – KUDOS to making it work for another year – fingers crossed

Other Items

- Future Bonding – \$10M Paving/\$2M Drainage/\$2M Sidewalks/\$ 2M Main St/\$2M Fleet/\$20M Highway Garage
- Rolling Calendar Year - Work Orders 676 WO //// 108+29 Open /// 539 Completed - Dated 1 AUG 2025
- Vehicles /// Vac Truck -Received /// Skid Steer – Received – “GREAT PIECES OF EQUIPMENT” THANK YOU
- NORCOM Communications – Working Details with PD, FD and NORCOM
- DOT w/ FSM (Contractor) cleaned out Steele Brook from Rt 73 “COMPLETED” – Over 75 Truck Loads of Material Removed
- Grant submitted to Study the Removal of Pin Shop Pond Dam and Sediment – BIG THANKS TO NVCOG
- 6 Statues Installed for the 100th Centennial Celebration for Watertown Foundation
- ESSAYONS – Let us Try

TOWN OF WATERTOWN

CONNECTICUT



Town Hall
Watertown, CT
Telephone 945-5230

Office of the Town Clerk

August 6, 2025
Monthly Departmental Report

Town Clerk's Office

July 2025 reporting:

211 Land Records Recorded

took in \$29,938.00 in town conveyance tax

0 Maps Recorded

13 Property Foreclosure Registrations and De-Registrations

15 Sports Licenses (Hunting, Fishing licenses and permits)

3 Liquor License Permits

0 Cigarette Dealer License Applications

3 Notary Commissions

0 Notary Certifications

6 Trade Name Recordings

14 Burial Permits

6 Cremation Permits

2,485 Land Record Copies, + 1 full size maps, + 34 regular & large size map copies + 3 scan fee

4 Certified Land Record/Map Copies

179 Dog Licenses + 2 Kennel Tag Sets

9 Marriage Licenses

4 Military Discharge Recordings

101 Vital Record Certified Copies

Project Progress:

Town Council meeting minutes are now scanned back to 1975 and ready for online uploading to the town website for public access.

Notation: Public Act 25-218 (State Budget Bill), Section 411-413 passed at end of Legislative Session in June effective July 1, 2025: Renames the Community Investment Account and increases land recording fees from \$60 to \$70 for non-nominee documents and from \$159 to \$160 for nominee documents. Town Clerk's Historic Preservation Fund to increase by \$1 (for non-nominee docs and nominee-other) and Town General Fund to increase by \$1 for nominee-assignments/releases). As there was only 2 weeks from the time the Governor signed the Bill to implementation date there was a scramble to update vendors and all submitters of the change. Much time was spent to prepare and notify everyone affected.

Respectfully submitted,
Lisa Dalton, MCTC
Watertown Town Clerk

A handwritten signature in black ink, appearing to read "LD", is placed over the printed name of Lisa Dalton.